REPLY TO ATTENTION OF

**DEPARTMENT OF THE ARMY** GEORGIA ARMY NATIONAL GUARD UNIT NAME

UNIT ADDRESS CITY, STATE ZIPCODE

OFFICE SYMBOL (700) Date

# MEMORANDUM FOR RECORD

SUBJECT: **Post Field Exercise Inventory**

1. In accordance with AR 710-4, Table 16-1, inventories will be conducted after field exercises to verify CLS VIII which includes sets, kits, and outfits with components are on hand and serviceable. The inventory will be completed within 30 days after exercise.
2. Field exercise ended on DD-MM- YYYY. Post field exercise inventories were completed on DD-MM-YYYY. Results and corrective actions are as follows:

 No indications of missing or damaged CLS VIII and/or equipment, fraud, waste, and abuse. No corrective action necessary.

 Loss and/or damaged CLS VIII and equipment has been reported IAW AR 735-5 (DD Form 7923, Statement of Charges/Cash Collection Voucher; Financial Investigation of Property Loss (FLIPL), DD Form 200; Adjustment Document – Property Loss, Damage, Desctruction, or Theft (LDDT), or OCIE Damage Statement).

1. POC is xxxxxxxxx at 678-569-xxxx or xxxxxxxxxxxxxx.mil@army.mil.

# NAME

COL, XX, GAARNG

Commanding